



**Board Meeting Minutes
SPECIAL MEETING
May 5, 2015**

The Charlevoix County Department of Human Services Board held a special meeting on Tuesday, May 5, 2015, at Grandvue Medical Care Facility in East Jordan. The meeting was called to order by Bill Olstrom, Board Chair, at 9:00 am with the following persons also in attendance:

- Oral Sutliff, Vice Chair
- Mary Jason, Board Member
- Carol Timmer, Administrator
- Ron Oja, Health Services Administrator
- Diane Kilkenny, Clinical Advisor
- Linda Chew, Compliance RN
- Linda Mansfield, Social Work and Admissions Director
- Andy Carlson, Dining Services Director
- Carl Olstrom, Maintenance Director
- Lisa Dunson, Activity Director
- Steve Hoffman, Financial Services Director
- Jane Korthase, Human Resource Director and Acting Recording Secretary

Eric Conway and Nick Maeder of Plante & Moran were also present.

Joel Evans, Commissioner Liaison, was not present.

There was no public comment.

Mrs. Jason moved to approve the agenda; second by Mr. Sutliff.

Yeas: 3

Nays: 0

Mr. Sutliff moved to approve the April 16, 2015, Board Meeting Minutes; second by Mrs. Jason.

Yeas: 3

Nays: 0

Nick Maeder and Eric Conway presented the facility's 2014 financial audit.

Mrs. Jason moved to accept the audit as presented; second by Mr. Sutliff.

Yeas: 3

Nays: 0

The meeting was adjourned at 11:43 a.m.

Respectfully submitted,
Carol Timmer, Recording Secretary
Bill Olstrom, Board Chair