



**Board Meeting Minutes
May 15, 2014**

The Charlevoix County Department of Human Services Board held its regular meeting on Thursday, May 15, 2014, at Grandvue Medical Care Facility in East Jordan. The meeting was called to order by Bill Olstrom, Board Chair, at 9:00 a.m. with the following persons also in attendance:

- **Bob Pawlus, Vice Chair**
- **Oral Sutliff, Board Member**
- **Joel Evans, Commissioner Liaison**
- **Carol Timmer, Administrator**
- **Linda Chew, Compliance RN**
- **Bonnie Hughey, Housekeeping and Laundry Director**
- **Carl Olstrom, Maintenance Director**
- **Andy Carlson, Dining Services Director**
- **Steve Hoffman, Financial Services Director**
- **Jane Korthase, Human Resource Director and Acting Recording Secretary**

There was no public comment.

Mr. Sutliff moved to approve the agenda; second by Mr. Pawlus.

Yeas: 3

Nays: 0

Mr. Pawlus moved to approve the minutes from the April 24, 2014, Special Meeting; second by Mr. Sutliff.

Yeas: 3

Nays: 0

The Department Heads presented their reports.

Mr. Pawlus moved to receive the April 2014 Financial Reports; second by Mr. Sutliff.

Yeas: 3

Nays: 0

Mr. Sutliff moved to approve the April 2014 bills in the amount of \$722,239.42; second by Mr. Pawlus.

Yeas: 3

Nays: 0

Mr. Pawlus moved to approve the Capital Transfer in the amount of \$15,846.00; second by Mr. Sutliff.

Yeas: 3

Nays: 0

Mr. Pawlus moved to approve the request to put the millage renewal on the November 2014 ballot using the same language as the 2010 request; second by Mr. Sutliff.

Mr. Pawlus: Yea

Mr. Sutliff: Yea

Mr. B. Olstrom: Yea

The Board reviewed and discussed Strategic Planning Goals in preparation for the June 24 Strategic Planning Meeting.

Mrs. Timmer gave her Administrator's Report.

The meeting was adjourned at 11:55 a.m.

Respectfully submitted,

Carol Timmer, Recording Secretary
Bill Olstrom, Board Chair