



**Board Meeting Minutes
December 15, 2011**

The Charlevoix County Department of Human Services Board held its regularly scheduled meeting on Thursday, December 15, 2011, at Grandvue Medical Care Facility in East Jordan. The meeting was called to order by Carl Bloom, Chairperson, at 9:00 a.m. with the following persons also in attendance: Bill Olstrom, Vice Chair; Joel Evans, Commissioner Liaison; Carol Timmer, Administrator; Mike Stephenson, Financial Services Director; Amy Mayes, Support Services Director; Mary Stahl, Activity Director; Jean Johnson, Assistant Director of Nursing; Linda Mansfield, Social Work and Admission Director; Carl Olstrom, Maintenance Director; and Jane Korthase, Acting Recording Secretary. Bob Pawlus, Board Member was absent.

There was no public comment.

Mr. B. Olstrom moved to approve the agenda with the addition of a closed session to discuss contract negotiations; second by Mr. Bloom.

Yeas: 2 Nays: 0

Mr. B. Olstrom moved to approve the Meeting Minutes dated November 17, 2011; second by Mr. Bloom.

Yeas: 2 Nays: 0

Mr. B. Olstrom moved to approve the Closed Session Meeting Minutes dated November 17, 2011; second by Mr. Bloom.

Yeas: 2 Nays: 0

Grandvue Department Heads presented their reports to the Board.

The Board reviewed policy updates. Mr. B. Olstrom moved to approve the new Healthcare Academy Learning System Usage policy; second by Mr. Bloom.

Yeas: 2 Nays: 0

Mike Stephenson presented the financial overview.

Mr. B. Olstrom moved to allow the November 2011 bills in the amount of \$588,208.21; second by Mr. Bloom.

Yeas: 2 Nays: 0

Mr. B. Olstrom moved to receive the November 2011 Financial Statements; second by Mr. Bloom.

Yeas: 2 Nays: 0

Mr. B. Olstrom moved to approve the capital transfer in the amount of \$30,358.00; second by Mr. Bloom.

Yeas: 2 Nays: 0

Mrs. Timmer reviewed the Administrator's Report with the Board. She reported that Grandvue will begin doing business with several new vendors who will be able to offer additional services at a cost savings for the facility. Mrs. Timmer also presented a chart outlining how the State determines scope and severity when issuing citations to long term care facilities.

Mr. B. Olstrom moved to go into closed session to discuss Collective Bargaining; second by Mr. Bloom.

Mr. Bloom: Yea

Mr. B. Olstrom: Yea

Mr. Evans left the meeting at 11:40 a.m.

Mr. B. Olstrom moved to return to open session; second by Mr. Bloom.

Yeas: 2 Nays 0

Mr. B. Olstrom moved to ratify the Employer's Settlement Proposal dated December 12, 2011, on the condition that the Grandvue SEIU members vote to accept it as well; second by Mr. Bloom.

Yeas: 2 Nays: 0

Mr. B. Olstrom moved to adjourn the meeting at 12:00 p.m.; second by Mr. Bloom.

Yeas: 2 Nays: 0

Respectfully submitted,

Carol Timmer, Recording Secretary

Carl Bloom, Board Chair