



**Board Meeting Minutes
September 15, 2011**

The Charlevoix County Department of Human Services Board held its regularly scheduled meeting on Thursday, September 15, 2011, at Grandvue Medical Care Facility in East Jordan. The meeting was called to order by Oral Sutliff, Chairperson, at 9:00 a.m. with the following persons also in attendance: Carl Bloom, Vice Chair; Bill Olstrom, Board Member; Joel Evans, Commissioner Liaison; Carol Timmer, Administrator; Mike Stephenson, Financial Services Director; Amy Mayes, Support Services Director; Mary Stahl, Activity Director; Irene Paszkowski, Director of Nursing; Linda Mansfield, Social Work and Admission Director; and Jane Korthase, Acting Recording Secretary.

There was no public comment.

Mrs. Timmer asked the Board to add a closed session discussion of a letter from Ellis Boal to the agenda.

Mr. Olstrom moved to approve the agenda as amended; second by Mr. Bloom.
Yeas: 3 Nays: 0

Mr. Olstrom moved to approve the Closed Session Meeting Minutes dated July 21, 2011; second by Mr. Sutliff.
Yeas: 2 Nays: 0

Mr. Bloom abstained as he was not present at the July 21, 2011, meeting.

Mr. Bloom moved to approve the August 18, 2011, meeting minutes; second by Mr. Olstrom.
Yeas: 3 Nays: 0

The Board reviewed Department Head reports. The Board discussed the success of the Summer Picnic and offered suggestions for future events. Mary Stahl invited the Board to the Christmas Open House, scheduled for Saturday, December 10. Irene Paszkowski was introduced as the new Director of Nursing.

Mike Stephenson presented the financial overview.

Mr. Bloom moved to allow the August 2011 bills in the amount of \$460,269.34; second by Mr. Olstrom.

Yeas: 3 Nays: 0

Mr. Olstrom moved to receive the August 2011 Financial Statements; second by Mr. Bloom.

Yes: 3 Nays: 0

Mr. Bloom moved to approve the memorial transfer in the amount of \$1111.94; second by Mr. Olstrom.

Yeas: 3 Nays: 0

Mrs. Timmer reviewed the Administrator's Report with the Board. She reported that the annual state survey resulted in 5 minor citations. Because of the low level of severity, the facility was able to submit an attestation of compliance in lieu of a revisit from the survey team. The attestation was accepted, and the facility was cleared on September 6, 2011.

Mrs. Timmer informed the Board that the facility had 6 candidates for the Director of Nursing position, and Irene Paszkowski was awarded the position based on her intellect and heart.

Mrs. Timmer stated she attended the County Commissioners' Meeting, and she will be seeking the sheriff's recommendation on how to ensure the safety of Grandvue's residents in conjunction with traffic on Peninsula Road in front of the facility.

Mrs. Timmer reviewed the facility's Trend Reports prepared by My Innerview, the company that is tracking quality measures and satisfaction surveys for staff and residents of long term care facilities throughout the nation.

At the request of Mrs. Timmer, Mr. Olstrom moved to go into closed session at 10:45 a.m. to discuss correspondence received from Ellis Boal regarding litigated matters; second by Mr. Bloom.

Mr. Sutliff: yea

Mr. Bloom: yea

Mr. Ostrom: yea

Mr. Olstrom moved to leave closed session at 11:14 a.m.; second by Mr. Bloom.

Yeas: 3

Nays: 0

Mr. Bloom read the following statement, "The Grandvue Board has heard and considered the information provided by Attorney Boal regarding statements made by Administrator Carol Timmer during the course of two litigated matters involving the termination of Janet Renkiewicz. After carefully examining the matter in its totality, including discussion with Ms Timmer and a review of the provided transcripts, the Board is satisfied with the explanation provided by Ms Timmer that she made a factual mistake in her recollection of events reported by others, but in which she did not personally

participate, and we find no reason to take any action in connection with her employment.”

Mr. Bloom moved to adjourn the meeting at 11:15 a.m.; second by Mr. Olstrom.

Yeas: 3

Nays: 0

Respectfully submitted,

Carol Timmer, Recording Secretary

Oral Sutliff, Board Chair