



**Board Meeting Minutes
SPECIAL MEETING
August 4, 2011**

The Charlevoix County Department of Human Services Board held a special meeting on Thursday, August 4, 2011, at Grandvue Medical Care Facility in East Jordan. The meeting was called to order by Oral Sutliff, Chairperson, at 10:00 a.m. with the following persons also in attendance: Carl Bloom, Vice Chair; Bill Olstrom, Board Member; Joel Evans, Commissioner Liaison; Judith Martin, Interim Administrator; Carol Timmer, Director of Nursing; and Jane Korthase, Acting Recording Secretary.

There was no public comment.

Mr. Bloom moved to offer Carol Timmer the position of Grandvue Administrator with terms as presented in the Employment Agreement dated August 4, 2011; second by Mr. Olstrom.

Yeas: 3 Nays: 0

Mrs. Timmer accepted the position of Grandvue Administrator; and she and the Board signed the Employment Agreement.

The Board expressed gratitude to Kevin Evans for initiating contact with the Paradigm Consortium and to Judy Martin for her efforts in ensuring a smooth transition in administration.

Mr. Olstrom moved to continue Mrs. Martin's consulting role for an additional 8 weeks for 4 hours/week and/or as needed; second by Mr. Bloom.

Yeas: 3 Nays: 0

Mr. Olstrom moved to approve the Change of Administrator/Director of Nursing form necessary to notify the State of the hiring of a new administrator and appointment of an interim director of nursing; second by Mr. Bloom.

Yeas: 3 Nays: 0

Mr. Sutliff signed the Change of Administration form.

Mrs. Martin presented information regarding the facility's census trends, Medicare cuts, proposed program changes in the state's reimbursement model and the possible effects on Grandvue's future budget.

Mike Stephenson, Grandvue's Financial Services Director, joined the meeting.

Mr. Stephenson and the Board discussed budgeting issues in the changing economic climate.

The Board discussed the house adjacent to and owned by Grandvue and possible future uses of the home and property. The Board will discuss at future meetings.

Jane Korthase informed the Board of a settlement in a worker's compensation litigation.

Meeting adjourned at 11:30 a.m.

Respectfully submitted,

Judy Martin, Recording Secretary

Oral Sutliff, Board Chair