



**Board Meeting Minutes
SPECIAL MEETING
May 31, 2011**

The Charlevoix County Department of Human Services Board held a special meeting on Tuesday, May 31, 2011, at Grandvue Medical Care Facility in East Jordan. The meeting was called to order by Oral Sutliff, Chairperson, at 10:30 a.m. with the following persons also in attendance: Carl Bloom, Vice Chair; Bill Olstrom, Board Member; Joel Evans, Commissioner Liaison; Judith Martin, Interim Administrator; Don Hall, Paradigm Consortium; and Jane Korthase, Acting Recording Secretary.

There was no public comment.

There were no scheduled presentations.

Mr. Hall presented his credentials to the Board along with a proposal for the Board to contract the Paradigm Consortium to assist in recruiting and selecting a new administrator for Grandvue Medical Care Facility.

Mr. Bloom made a motion to hire the Paradigm Consortium to assist in the search and selection of a new administrator; second by Mr. B. Olstrom.

Yeas: 3 Nays: 0

The Board discussed advertising, screening of applications, and various interview techniques with Mr. Hall.

The Board will review the Grandvue Administrator's job description at their regularly scheduled meeting on June 16.

The meeting was adjourned at 12:05 p.m.

Respectfully submitted,

Judy Martin, Recording Secretary

Oral Sutliff, Board Chair

CC: Joel Evans
Vicki Dahl
Charlevoix County Clerk